

<b>Meeting Title</b>	<b>Brixham Harbour Liaison Forum</b>
<b>Venue</b>	Brixham Harbour Office
<b>Date</b>	17 <sup>th</sup> June 2016 at 10.30am

<b>Present</b>	Mr D Bartlett (DB)	Cllr N Bye (NB)	Mr D Faithful (DF)
	Miss K Annis (KA)	Cllr V Ellery (VE)	Mr B Wheatley (BW)
	Mrs A Blackburn(AB)	Mr N O'Brien (NO)	

<b>Agenda Items</b>	<ol style="list-style-type: none"> <li>1. Apologies</li> <li>2. Welcome</li> <li>3. Minutes of the last meeting – 10<sup>th</sup> March 2016</li> <li>4. Matters arising from the last meeting               <ol style="list-style-type: none"> <li>a) Loading Bay drainage issue – update</li> <li>b) Harbour Estate Parking – enforcement - update</li> <li>c) Capital works – drying grid – update</li> <li>d) BYC Meeting - update</li> </ol> </li> <li>5. Maritime Events 2016</li> <li>6. Quarterly Accident &amp; Incident Data</li> <li>7. Update on Fast Ferry</li> <li>8. Enforcement and Prosecution Policy</li> <li>9. Harbour Committee               <ol style="list-style-type: none"> <li>a) Upcoming Agenda</li> </ol> </li> </ol> <p>Date of the next meeting – TBA</p>
---------------------	---

<b>1.</b>	<b>Apologies for Absence</b>	<b>Action</b>
	Apologies were received from, the Mayor Gordon Oliver, Cllr Nicole Amil and Mike Stewart.	

<b>2.</b>	<b>Welcome</b>	<b>Action</b>
	DB welcomed everyone and advised that he would be chairing the meeting today in the absence of Kevin Mowat.	

<b>3.</b>	<b>Minutes of the last meeting</b>	<b>Action</b>
	It was agreed that the minutes of the last meeting on the 10 <sup>th</sup> March 2016, were a true and accurate record of that meeting.	

4.	Matters Arising	Action
a)	<p><b>Loading Bay - drainage issue update</b> DB reported to the Forum that this has now been completed and at no cost to the Harbour Authority.</p>	All to note
b)	<p><b>Harbour Estate Parking – enforcement</b> DB advised that the new system is well underway with the parking now being enforced. He reported that there was an issue with the tablet located in the Security Hut which was losing the wifi signal and several registrations had been lost and led to tickets being issued. This issue has now been resolved and the system is now using the main broadband line, the tickets have been rescinded by Premier Park, but going forward there will be a cost to the Harbour Authority for any future tickets that are rescinded. From this week customers are to be given a unique reference number when they log their vehicle in, this is to be kept as proof that they have been added to the system.</p>	
c)	<p><b>Capital Works – drying grid - update</b> DB reported to the Forum that the works to the drying grids have been completed, grouting to the Inner harbour walls and underpinning of a small section was also included in the works, and DB was pleased to advise that all repairs came in on budget.</p>	
d)	<p><b>BYC Meeting – update</b> DB and DF advised that they had a brief meeting and site inspection regarding the possibilities regarding the use of the Brixham Yacht club compound. - It was agreed to update at a later stage.</p>	

5.	Maritime Events 2016	Action
	<p>DB reported that the Pirate Festival, Heritage Week/ Brixfest Regatta had all been very successful events and had attracted large crowds into Brixham. DB made special note of thanks to the Brixham Yacht club in their efforts and assistance with the incident involving the tragic fatality that occurred during the Heritage Regatta.</p> <p>DB also praised the efforts of all Council staff and volunteers who helped make the Torbay Air Show a hugely successful event, and reported that preparations are well underway for the Brixham Trawler Race tomorrow.</p>	

6.	Quarterly Accident & Incident Data	Action
	<p>KA advised that there had been four boat break-ins reported this week, all were in the Western Lady area. There had been a fatality during the Heritage Regatta and also substantial damage was sustained to the passenger pontoon this week when a vessel lost use of its astern gear. The pontoon repairs are in the hands of the insurers and it is expected that the damaged section will be out of use for the whole of the summer season. Arrangements have been made for passenger vessels to use the end of the visitor's pontoon.</p>	DB

<b>7.</b>	<b>Update on Fast Ferry</b>	<b>Action</b>
	DB informed the Forum that the new 'Frequent Ferry' is due to arrive in Brixham tomorrow afternoon.	
<b>8.</b>	<b>Enforcement and Prosecution Policy</b>	<b>Action</b>
	VE announced that at the recent IFCA meeting it was decided that three new officers would be appointed and should help with the current shortfall of resources that they have.	
<b>9.</b>	<b>Budget outturn 2016/16</b>	<b>Action</b>
	KA reported that the Harbour Authority had originally budgeted for a deficit of £51,000, however after a bumper year for income from Fish Tolls, along with recharging efforts for electricity and waste; the harbour account ended the year at a break even position. DB went on to advise the Forum about the new waste compactor that has been installed and reduced our collections from 4 to 6 times per week to once a week. The Harbour Authority should see the benefit in this year's expenditure.	
<b>10.</b>	<b>Harbour Committee – Upcoming Agenda</b>	<b>Action</b>
	NB informed the Forum of the items on the agenda for the next Harbour Committee meeting on 27 <sup>th</sup> June 2016, which is due to be held in the Town Hall in Torquay. NB also advised that the September date for the Harbour Liaison Forum is likely to be combined with the Torquay & Paignton Forum and will take place in the Paignton Sailing Club, further information will follow.	KA

**Next Meeting**

**Venue**

**Future meetings**

**Dates of Harbour Committee Meetings**

Brixham Harbour Office	
6 <sup>th</sup> - 8 <sup>th</sup> September 2016	10.30 am TBC (Paignton Sailing Club)
2 <sup>nd</sup> December 2016	10.30 am
27 <sup>th</sup> June 2016	5.30 pm (Torquay)
13 <sup>th</sup> December 2016	5.30 pm (Torquay)